

**SECTION 3D(a):  
COMMUNITY COMMITTEE EXECUTIVE DELEGATION SCHEME**

**Well-Being**

**Function**

**To promote and improve the economic, social and environmental well-being of the Committee’s area, including the commissioning of activities for children and young people<sup>1</sup>.**

- To take decisions in relation to commissioning of provision and/or services;
- To monitor and evaluate activity relating to the use of the annual capital and revenue allocation to each Committee;
- To actively engage and involve children and young people throughout the planning, decision making and evaluation of provision and services to meet their needs and aspirations.

**Local Services**

**Function**

**Community Centres<sup>2</sup>**

In relation to each community centre identified by the Director of Communities and Environment as within the Committee’s area, to:

- oversee controllable revenue budgets, operational arrangements and the use of the centres;
- agree and implement a schedule of charges and discounts for directly managed centres;
- make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.

**CCTV<sup>3</sup>**

To maintain an overview of the service in the Committee’s area and receive regular information about it.

<sup>1</sup> Function also delegated to Director of Communities and Environment

<sup>2</sup> Function also delegated to Director of Communities and Environment

<sup>3</sup> Function also delegated to Director of Communities and Environment

<p><b>Neighbourhood Management Co-ordination<sup>4</sup></b></p>	<p>In relation to the Committee's area:</p> <ul style="list-style-type: none"> <li>to agree priority neighbourhoods (through the approval of the Community Plan); and</li> <li>to agree and monitor Neighbourhood Improvement Plans for the Committee's area.</li> </ul>
<p><b>Street cleansing &amp; Environmental Enforcement Services<sup>5</sup>:</b></p> <ul style="list-style-type: none"> <li>Litter bin emptying</li> <li>Litter picking and associated works</li> <li>Street sweeping and associated works</li> <li>Leaf clearing</li> <li>Ancillary street cleansing functions including Graffiti removal, Gully and Ginnel cleansing.</li> <li>Dog Controls (fouling, straying, dogs on leads, dog exclusions)</li> <li>Fly tipping enforcement</li> <li>Enforcement of domestic &amp; commercial waste issues</li> <li>Litter-related enforcement work</li> <li>Enforcement on abandoned &amp; nuisance vehicles</li> <li>Overgrown vegetation</li> <li>Highways enforcement (placards on streets, A boards, cleanliness)</li> <li>Graffiti enforcement work</li> <li>Proactive local environmental promotions.</li> </ul>	<p>To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:</p> <ul style="list-style-type: none"> <li>the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)</li> <li>the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.</li> </ul> <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.</p>

<sup>4</sup> Function also delegated to Director of Communities and Environment

<sup>5</sup> Function also delegated to Director of Communities and Environment

<p><b>Parks and Countryside<sup>6</sup></b></p>	<p>In relation to the horticultural maintenance of community parks, cemeteries, closed churchyards, recreation grounds, urban woodland, natural areas, maintenance of roundabouts, other floral features and local green space:</p> <ul style="list-style-type: none"> <li>• to be responsible for the prioritisation and allocation of investment funding available for parks and green space; and</li> <li>• to be responsible for labour resource allocation decisions on an annual basis using the parks asset register to calculate requirements and plan alternative management scenarios.</li> </ul>
<p><b>Community Infrastructure Levy Neighbourhood Fund<sup>7</sup></b></p>	<p>To make decisions in relation to spending CIL neighbourhood funds in accordance with the neighbourhood fund spending guidance.</p> <p>To work closely with Parish Councils, community groups and infrastructure providers to promote shared infrastructure planning and maximise use of CIL resources.</p>

<sup>6</sup> Function also delegated to Director of Communities and Environment

<sup>7</sup> Function also delegated to Director of Communities and Environment